



Taunton, Somerset TA2 6AD Tel: 01823 349200

## TEACHER APPLICATION FORM

Please complete form in **BLACK INK/CAPITALS** and enclose as part of your application.

Before signing the form please ensure that all sections have been completed. Applicants should attach a separate letter in support of their application and a copy of their Curriculum Vitae.

Position applied for:
Closing date for application:
How did you hear about this vacancy?

TITLE (Mr, Mrs, Ms, Miss, Dr):	
SURNAME:	No. of dependants:
FIRST NAME:	National Insurance Number
FORMER NAMES:	
Tel (Home): Tel (Work): Email Address:	Date of qualification as a teacher
CURRENT ADDRESS:	Dfes Number
	Work Permit details, if appropriate:

Full details of present post (or college details if NQT)	
AT (School / College):	
Address:	
Notice required:	Reason for leaving:

**1. POST 11 EDUCATION AND TRAINING**

Please give information about education received in this country or abroad, qualifications obtained including degrees, with class and division, and Teacher’s Certificates, in chronological order starting from the most recent. Please include postgraduate and professional qualifications.

Establishment Attended	Full or Part time	Qualifications	Date Awarded	Dates attended From	To

State subjects in which you are qualified to teach, other subjects for which you may have relevant experience to teach and any other specialisms you have which may be relevant to your application:

.....

.....

- Type of teacher training: Primary (Infant, Nursery or Junior)
- Middle
- Secondary

**2. DETAILS OF PRESENT SALARY AND SCALE**

Please supply all information requested as appropriate.

Salary Scale ..... (eg. Main/ Upper / Leadership)

Group of School ..... Spine Point .....

Additional Allowances ..... Gross Salary .....

Are you of QTS Status?                      YES / NO                      Are you registered with the GTC for England?                      YES / NO

Please describe any personal qualities or experience that you feel are relevant to the job, including how you feel you meet the job specification.

### 3. PROFESSIONAL EXPERIENCE

Please give further details of experience in chronological order, starting with the most recent.

(Students seeking a first appointment should give details of teaching practice)

Education Authority or Employer	Name and type of school or institution	Age range taught/ single sex/ mixed	Approx. Number on Roll/school group	Posts held and responsibilities	Dates		Reason for leaving
					From	To	

**Please continue if necessary on an additional sheet**

Details of other employment and unpaid experience after the age of 16, in chronological order, most recent first (for example family duties, voluntary work etc. ) which you wish to be taken into consideration:

If there are any periods of time that are not accounted for by this form then they must be listed in this section.

### 4. MEDICAL HISTORY

How many days sickness have you had in the last 2 years? (Exclude maternity related sickness)
Please provide any details you feel are relevant
Are you aware of any disability, on-going medical condition or treatment that we should be aware of?
If Yes then please give brief details of your disability and any reasonable adjustment you anticipate we would need to make.

**5. INTERESTS AND HOBBIES**

What interests do you have?	
Do you belong to any voluntary organisations?	Please give details:

**6. DISCLOSURE OF CRIMINAL AND CHILD PROTECTION MATTERS**

Taunton School is obliged by law to operate a checking procedure for employees who have substantial access to children and young people.

**REHABILITATION OF OFFENDERS ACT 1974**

If you have been convicted of a criminal offence, the details must be listed below, together with any pending criminal convictions.

Taunton School is exempt from the Rehabilitation of Offenders Act 1974 and subsequent amendments. You are not entitled to withhold information about convictions which would otherwise be considered as 'spent'.	
Have you ever been convicted by a court for a criminal offence?	YES/NO
If yes, please provide details including dates and court of conviction.	
Are you subject to any current or outstanding disciplinary procedures or legal action?	YES/NO

**CRIMINAL RECORDS BUREAU**

In the event of a successful application a Disclosure will be sought from the Criminal Records Bureau in relation to criminal and child protection matters. A conviction will not necessarily be a bar to obtaining employment.

Please sign here if you agree that the appropriate enquiry might be made.

Signature .....

**LIST 99**

I am not listed on List 99, disqualified from working with children, or subject to any sanctions imposed by a regulatory body.

Signature.....

**7. DECLARATION**

If you know that any of the information you have given on this application form is false or if you have knowingly omitted or concealed any relevant fact about your eligibility for employment then your name will be withdrawn.

I confirm that the information given on this application form is correct. I understand that any details I have falsely given will render me liable to disqualification from selection, or if appointed, summary dismissal.

Signature of Applicant: ..... Dated: .....



## Equal Opportunities Questionnaire

Post title: ..... Name: .....

Taunton School is an equal opportunities employer and aims to ensure that we are meeting our legal responsibilities relating to this area. In order to do this it would be very helpful if you could complete this form to help us with our general duty. The information provided will be used for monitoring and statistical purposes only and this section will be detached from your application form prior to short listing.

The categories below are in line with the 2001 census

### A. ETHNIC ORIGIN – I would describe my ethnic group as;

#### 1. White

- British
- English
- Scottish
- Welsh
- Irish
- Any other White background
- Please specify .....

#### 2. Black or Black British

- African
- Caribbean
- Any other Black background
- Please specify .....

#### 3. Mixed

- White and Asian
- White and Black African
- White and Black Caribbean

#### 4. Asian or Asian British

- Bangladeshi
- Indian
- Pakistani
- Any other Asian background
- Please specify .....

#### 5. Chinese

- Chinese

#### 6. Other ethnic group

- Other ethnic group
- Please specify .....

### B. GENDER

- Male
- Female

### C. RELIGION

Please specify .....

### D. AGE & DATE OF BIRTH

Age ..... DOB .....

**The information contained on this form will be held on a computer file.**



**NAME:** ..... **POST TITLE:**.....

**8. REFERENCES**

Please nominate up to three referees. If you are in employment, one referee should be your present employer. Please tick the boxes <i>only</i> if you <i>do not want</i> the referee (s) to be contacted prior to interview. *	
Name:	Name:
Address:	Address:
Tel No:	Tel no:
Position:	Position:
Email Address:	Email Address:
* Tick if required	* Tick if required

Name:	Name:
Address:	Address:
Tel No:	Tel no:
Position:	Position:
Email Address:	Email Address
* Tick if required	* Tick if required

We reserve the right to take up references with any previous employer.

Notes:

- Referees will be contacted before interview unless otherwise requested (see above).
- If any of your referees knew you by another name, please write that name/s in space below
- If you have previously worked with children, a referee for this post will need to be given (if it is not one of the two listed)
- References will not be accepted from family members or people acting solely as friends.
- Referees will be asked about any disciplinary offences you may have relating to children

Are you related to or have a close relationship with any employee of Taunton School or to any member of the Governing Body?  
YES / NO

If so please give their name: .....